

2016
ALACHUA COUNTY
VALUE ADJUSTMENT BOARD
ORGANIZATIONAL MEETING
March 17, 2016 – 2:30 p.m.
County Administration Building
Grace Knight Conference Room - 2nd Floor
12 Southeast First Street
Gainesville, Florida

PRESENT: Commissioner Mike Byerly, Chair; Citizen Member Kirk Smith, Vice Chair; Commissioner Lee Pinkoson; and School Board Member Gunnar Paulson.

ALSO PRESENT: Clerk of the Court J.K. Irby, VAB Deputy Clerk Rosie Gilmore, VAB Deputy Clerk Deanne Williams, VAB Attorney Darden Yerkes, and Attorney for Property Appraiser John Dent.

ABSENT: Citizen Member, Ruben Ramos.

1. Call to Order – J.K. Irby, Clerk

Clerk Irby called the meeting to order at 3:06 p.m.

2. Approval of Agenda

Commissioner Byerly moved to approve the agenda as amended. The motion carried 4-0.

3. Introduction of members and staff – provide contact information – J. K. Irby, Clerk
4. Election of chair and vice chair – J.K. Irby, Clerk
(Chair must be a County Commissioner)

Commissioner Pinkoson moved to nominate Mike Byerly as Chair and Kirk Smith as the Vice Chair. The motion carried 4-0.

5. VAB Attorney Contract

Commissioner Pinkoson moved to approve the contract. The motion carried 4-0.

6. Sunshine Rules Overview – VAB Attorney
link: <http://www.myflsunshine.com/sun.nsf/sunmanual>
7. DOR Uniform Policies & Procedures Manual for VAB’S – VAB Attorney
State - <http://dor.myflorida.com/dor/property/vab/>

8. HB 0499/ SB0766

VAB Attorney discussed

9. Selection of 2016 Special Magistrates – Summary sheet of applicants’ qualifications and requirements attached – Deputy Clerk

- a) Select one alternate attorney magistrate for issues of exemptions and classifications

Commissioner Pinkoson moved to select Elizabeth Young as alternate Attorney Magistrate. The motion carried 4-0.

- b) Select one Real Estate Magistrate and one alternate for issues regarding the valuation of real estate – residential and commercial and issues regarding the valuation of tangible personal property

Commissioner Pinkoson moved to select Reginald Carter as the Real Estate magistrate and Scott Sehr as the alternate real estate magistrate.

- c) Authorize the Clerk to negotiate contracts with the Special Magistrates and alternates, and direct the Chair to execute the agreement subject to approval by the VAB Attorney.

Citizen member Smith moved to authorize the Clerk to negotiate contracts with the Special magistrates and alternates and to direct the Chair to execute the agreement subject to approval by the VAB Attorney. The motion carried 4-0.

10. Selection of designee to make good cause decisions for late filed petitions (VAB Attorney) and for rescheduling of petitions (Deputy Clerk) – VAB Attorney

Citizen member Smith moved to select the VAB Attorney to make good cause decisions for late filed petitions and for rescheduling of petitions. The motion carried 4-0.

11. Authorize Chair to sign Resolution ratifying the Clerk to charge fee of not more than \$15 for each parcel covered by the petition as allowed by FAC Rule 12D-9.015(7).

Citizen member Smith moved to authorize the Chair to sign Resolution 16-01. The motion carried 4-0.

12. 2016 Calendar (Information only)

13. Training Video for new VAB members-VAB Attorney

Link: <http://dor.myflorida.com/dor/property/vab/training.html>

14. The meeting was adjourned at 3:36 p.m.